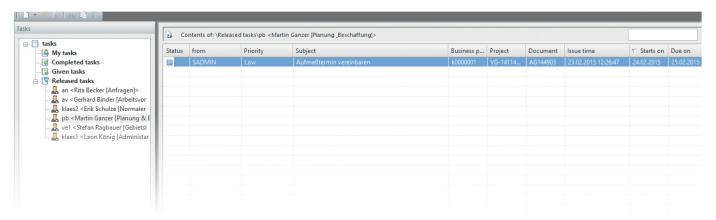# Klaes Info Manager

Additional solution as of Version 7.8

Good communication across everyone who is involved in a process, is the recipe for success in all industries and professions.
Those who are well-informed about the current status of ongoing projects, are able to operate smoothly and on-time. Now, there is a solution from Klaes which helps make this possible – and it saves a lot of time and effort through automated processes.

Communication Support

The functions of "Klaes Info Manager" support you to organize and optimize your communication processes.

Journals

In the journals of the various program areas, you can view memos, tasks, messages and notifications – making all information in the project completely visible.

Automatic Transfer of Information

With the central configurator, automatically generated e-mails, employee tasks and information are defined to match your communication processes & workflow - each process can be assigned to different process triggers. For example, the automatic sending of a message to a representative as soon as a delivery note has been printed. At the same time, a task will be created for logistics. The task is directly linked with the customer address, the project and further documents so that the dispatch of goods can be prepared.

Management Centre

An employee's tasks are collated together In the Management Centre, depending on the activities that user must do. The employee can manage tasks, for example, by creating folders for structuring of information. A direct "linking" into the business partner administration, projects and documents is possible to avoid lengthy admin processes.

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